

Staff Dress Code Policy

Introduction

This policy outlines the dress code expectations for all employees while on school premises or representing the school externally. This policy aims to maintain a professional and consistent image while providing a comfortable and appropriate work environment.

General Expectations

- **Professional Appearance:** All employees are expected to maintain a neat, clean, and professional appearance at all times.
- **Respectful Attire:** Clothing should be chosen with consideration for colleagues and clients. Avoid clothing that is offensive, revealing, or disruptive to the workplace.

Specific Guidelines

- **Footwear:** Smart trainers are acceptable. However, footwear should be clean and well-maintained.
- **Bottoms:** Jeans are permitted, but ripped or distressed jeans are not. Trousers, skirts, and dresses are also acceptable. Skirt lengths should be appropriate for a professional environment.
- **Tops:** Tops should be modest and not excessively low-cut. Shirts with offensive slogans or images are prohibited.

Violations of this policy may result in disciplinary action.

Note: This policy is subject to change at the school's discretion.

Additional Considerations

- While this policy outlines general guidelines, specific dress code requirements may be required for certain roles or occasions (e.g., parent meetings and school events).
- The school reserves the right to request employees to change clothing if it is inappropriate.
- The school will make reasonable accommodations if an employee has a religious, cultural, or sensory reason for wearing specific clothing.

By adhering to this dress code policy, employees contribute to a positive and professional workplace culture.